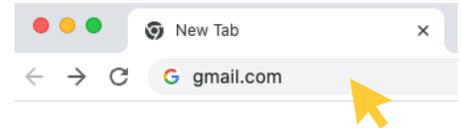


# CREATE A GMAIL ACCOUNT

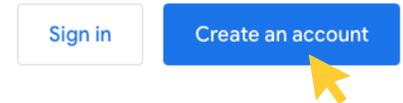
## 1. Go to website

In the web address bar type "gmail.com"



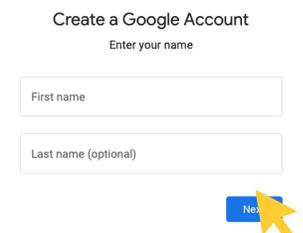
## 2. Create an account

Click "Create an account"



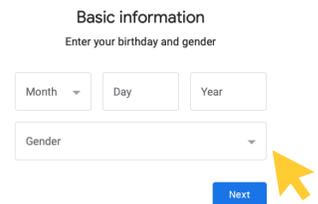
## 3. Add your name

Enter your name then click "Next"



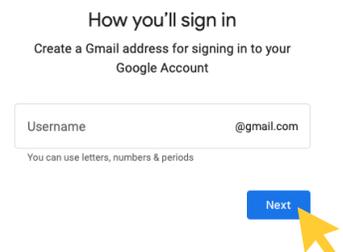
## 4. Provide information

Fill in the basic information and click "Next"



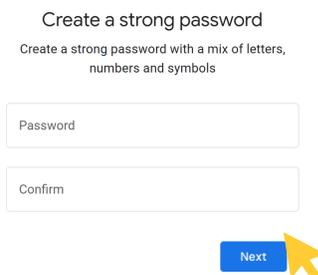
## 5. Select an email address

In the "Username" box type an email address that you would like to use, then click "Next"



## 6. Create a password

Write down a password you will use on a piece of paper. Type that password and then retype it in the next box to confirm. When you are done click "Next"



# CREATE A GMAIL ACCOUNT

## 7. Add recovery information

Be sure to set up a recovery email or phone number in case you lose your password

### Add recovery email

The address where Google can contact you if there's unusual activity in your account or if you get locked out.

Recovery email address 

## 8. Review your information

Review your account information to make sure it's correct



Review your account info

You can use this email address to sign in later

## 9. Agree

After reading the terms and conditions click "I agree"

I agree 

## 10. Enjoy Gmail!

You can now use your Gmail account



Institute of Gerontology



For more information visit [iog.wayne.edu/tech](http://iog.wayne.edu/tech)